**Annual report submitted to the Program Review Committee on**

**Signature of Department Chair/Lead Faculty Member: Signature of Dean/Director/Administrator**

**Data and Analysis: Program Data for Foods & Nutrition**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Year | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| Enrolled at Census | 702 | 845 | 1,033 | 737 |
| FTES | 71 | 86 | 101 | 72 |
| FTEF30 | 1.2 | 1.5 | 1.4 | 1.1 |
| WSCH/FTEF | 1,011.5 | 967.4 | 1,183.6 | 1,120.0 |
| # of Full-time Faculty | 0/3 | 0/3 | 0/3 | 0/3 |
| Fill Rates | 100.2% | 83.8% | 93.0% | 87.9% |
| Success Rate | 64.2% | 59.2% | 60.6% | 56.4% |
| Retention Rate | 92.5% | 89.7% | 90.5% | 84.8% |
| Fall-to-Spring in Subject | 4 | 3 | 5 | 4 |
| F-to-S Persistence | 1.5% | 1.4% | 1.8% | 3.0% |

***Data Term Definitions*** *available on last page of this report template.*

**Program Data Analysis**

- Discussions of improving the success rate have focused on engaging students in a first week assignment, dropping and not reinstating students who miss the assignment deadlines without an excuse, making the points for all assignment tied to finishing the capstone project, writing and research tutorials. In spite of multiple reminders, students expect that they can miss deadlines without any penalties and many do an introduction exercise to show participation and then turn in graded assignments, late or not at all. Nutrition only has two courses available for students to take, explaining the lower persistence rates.

*(Box will explain as needed)*

### Curriculum Data -- Use data from the previous academic year *(Provide Numbers below)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Additions | Revisions | Suspensions | Retirements | Current Total |
| Courses | 0 | 2 | 0 | 1 | 2 |
| Certificates 18 units or greater | 0 | 0 | 0 | 0 | 0 |
| Certificates less than 18 units | 0 | 0 | 0 | 0 | 0 |
| Degrees | 0 | 0 | 0 | 0 | 0 |

### Curriculum Data Analysis

-Course outlines were updated as part of the Health/Nutrition/PE five-year Program Review process. Foods and Nutrition are part of the Health and Fitness Major for the A.A. Degree. The degree is only counted once on the Health Program Data Annual Review Form and the Five-Year Goals and Action Plan will be discussed together within the Health Program Data Annual Review Form.

*(Box will explain as needed)*

**Program Student Learning Outcomes Data from the Previous Semester *(Provide Number & Percentage below)***

|  |  |
| --- | --- |
| Total number of PSLOs/sections: : There are 3 total PSLOs  Spring 2013 for Nutrition and there were 3/3 sections reporting PSLOs | 100% reporting PSLOs |
| Percentage of PSLOs that were fully achieved: Spring 2013  0/6 PSLOs at 80%> | 0% PSLOs at 80%> |

**Department Discussions Regarding SLOs (“Closing the Loop”)**

- The department uses a capstone project and weighted it heavily in their SLO distributions. Many students did all the course work and did not turn in the final project, bringing down this measure. To encourage students to complete all course assignments new instructions were formulated informing students that they would receive no points on the components of the project if the final work was not submitted.

*(Box will explain as needed)*

**Progress on 5-year Goals from most recent Program Review.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Goal | 100% Complete | Partially Complete | Not Started | Abandoned Provide Reason | Comments |
| **Mark One for each 5 year Goal** | | | |
|  | ❑ | ❑ | ❑ | ❑ |  |
|  | ❑ | ❑ | ❑ | ❑ |  |
|  | ❑ | ❑ | ❑ | ❑ |  |
|  | ❑ | ❑ | ❑ | ❑ |  |
|  | ❑ | ❑ | ❑ | ❑ |  |

**Action Plan and Resource Request Based on Annual Data**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Action | Institutional planning goals\* | How action will improve student learning | Type of Resource | Resource needs, if any | Department priority\*\* | Approximate cost | Potential Funding Source |
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\*Reference specific sections of College Education Master Plan, Strategic Initiatives, 5-year Program Review Goals, Accreditation Recommendations,   
 SLO/SAO evaluation and assessment, College Mission, or other relevant planning documents.

\*\*Prioritize the program’s resource needs with 1 being the most important and subsequent numbers being less urgent.

**GLOSSARY OF DATA TERMS**

**Enrolled (Census):** The official enrollment count based on attendance at the 20% point in the course.

**FTES:** Total **full-time equivalent students** (FTES) based on enrollment of resident and non-resident students. Calculations based on census enrollment or number of hours attended based on the type of AAM assigned to a section.

**FTEF30:** A measure of productivity that measures the number of **full-time faculty** loaded for the entire year at 30 Lecture Hour Equivalents. This measure provides an estimate of full-time positions required to teach the instruction load for the subject for the academic year.

**WSCH/FTEF (595):** A measure of productivity that measures the weekly student contact hours compared to full-time equivalent faculty. When calculated for a 16 week schedule, the productivity benchmark is 595. When calculated for an 18 week schedule, the benchmark is 525.

**Fill Rate:** A measure of productivity that measures the enrollment capacity of students at census to the MAX enrollment cap established for the section.

**Success Rate:** The number of passing grades (A, B, C, P) compared to all valid grades awarded.

**Retention Rate:** The number of retention grades (A, B, C, P, D, F, NP, I\*) compared to all valid grades awarded.

**Fall-to-Spring in Subject Persistence:** The number of students who completed the course in the fall term and re-enrolled (persisted) in the same subject the subsequent spring semester.

**F-to-S Persistence Rate as Percent:** The number of students who completed a course in the fall term and re-enrolled in the same subject the subsequent spring semester divided by the total number of students enrolled in the fall in the subject.